



# ENROLMENT FORM 2024

This enrolment form is to be completed by the parent or caregiver of the student applying for enrolment, and must be returned to Auckland Seventh-day Adventist High School reception.

The following documents **MUST** accompany your application/interview:

- Student's Birth Certificate or Passport with residency permit or student visa and parent work permit
- Latest two (2) School Reports
- A statement from the student (enclosed) indicating the reason why he/she wishes to attend our school
- Bring your bank account or Eftpos details. Payment must be made **one term in advance \$212.50** or set up **A/P**

STUDENT INFORMATION			
Legal First Name		Legal Surname	
Preferred Name		Gender	Male / Female
Address			
Date of Birth		Country of Birth	
Nationality		First Language (spoken at home)	
Date of Entry to NZ	Visa Status: NZ Citizenship/Residence Permit/Student Visa/Int'l Studies		
Previous School			
Year Level (enrolling in)		Siblings Attending ASDAH	

PARENT CAREGIVER INFORMATION			
Mother		Father	
Title (Please circle)	Miss / Mrs / Ms / Dr	Title (Please circle)	Mr / Dr
First Name		First Name	
Surname		Surname	
Living with Student	Yes / No	Living with Student	Yes / No
Address <i>(if different from student)</i>		Address <i>(if different from student)</i>	
Home Phone		Home Phone	
Work Phone		Work Phone	
Mobile Phone		Mobile Phone	
Email		Email	
What's the best way the school can send notices/info to you?		Txts	Email
Legal Access	Yes / No	Legal Access	Yes / No
Court Order Issued	Yes / No	Court Order Issued	Yes / No

Copy of Order on Student File	Yes / No	Copy of Order on Student File	Yes / No
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PAYMENT OF FEES	
Who will be responsible for paying the fees (if different from above):	
Name:	Relationship to Student:
Address:	

EMERGENCY CONTACT INFORMATION
Emergency Contact (only in cases of serious illness or injury and if parents can't be contacted)
Name
Relationship to Student
Phone Number

SPECIAL CHARACTER	
Are you a Seventh-day Adventist	Yes / No
If you circled yes, are you baptised?	Yes / No
What SDA church do you attend?	
If you are not a-Seventh-day Adventist, please state your religion	
Which of the following categories do you most closely identify with?	
<input type="checkbox"/> My parents/caregivers are active and committed Christians, but are not Seventh-day Adventists <input type="checkbox"/> My parents/caregivers are not committed Christians but want me to attend a Seventh-day Adventist school	

STUDENT LEARNING INFORMATION
Please list any needs
Please list any extra
Student's interests?
Does your child need further support in any of the following: <ul style="list-style-type: none"> <li>Remedial learning programmes</li> <li>Learning Support / ESOL Programmes</li> <li>Gifted &amp; Talented Extension Programmes</li> </ul>
Any further information you would like us to know about your child

STUDENT BEHAVIOURAL INFORMATION				
Indicate your past behaviour	Excellent	Good	Average	Poor
Have you ever been in trouble with the law?			Yes /No	
Have you ever used alcohol, tobacco or illegal drugs of any kind			Yes /No	
Have you ever been stood down?			Yes /No	
Have you ever been suspended?			Yes / No	
Have you ever been refused admission to another school?			Yes / No	

If you ticked yes to any of the above questions please give details

**Co-Curricular & Extra Curricular Activities**

The school values participation in co-curricular activities. List all sport, music, cultural and other co-curricular activities or extra-curricular activities that you have been involved in:

**TRANSPORT**

How will you travel to and from High School

- Car – Own: Yes / No
- Public Bus
- Walk
- Cycle
- Other .....

**REFERENCES**

Please give the names and contact telephone numbers of two referees who may be contacted.

Name:	Name:
Occupation:	Occupation
Telephone:	Telephone:

## SCHOOL FEES

### **ATTENDANCE DUES** (School Fees)

- As this is a State Integrated School, Attendance Dues (school fees) will be charged by the Proprietors (the body that **owns** the school (buildings and grounds).
- Attendance dues must be paid one term in advance, or by other payment methods arranged with the school.  
ie. Automatic payment

***Failure to pay Attendance Dues may require a student or students to be removed from the school***

### **SCHOOL DONATION**

- Payment of School Donation is critical for the operation of the school.
- Ministry of Education grants do not cover the following: Student Diary, Student ID cards, School Magazine, Computer Hardware & Software, Internet Access, Initial cost of student printing, the Technology Programme, transport to sports venues, excursions, trips and other events (school vans & taxis) to subsidise the costs of school trips, sports uniforms including laundering. Some specialist subjects have additional costs which you will be required to pay eg. Subject workbooks and take home components for technology courses.

## PRIVACY STATEMENT

- *The school collects the information on this form to:  
Enrol your child at school  
Assess the educational needs of your child  
Ensure the school gets the correct resources from the Ministry of Education for your child.*
- *The school collects and uses your child's information in accordance with the Privacy Act.*
- *The school sends some of your child's information to the Ministry of Education and other education and health agencies.*
- *The school will not provide your child's information to any other people or organisations without your authorisation, unless needed by law.*

Declaration	
<b>Rules</b>	Students <b>must arrive on time</b> and abide with the <b>rules of attendance</b> The official school uniform <b>must</b> be worn by every student, every day. Students must respect the <b>school rules</b> and <b>standards of discipline</b> <input type="checkbox"/>
<b>Fees / Attendance</b>	I understand that the Attendance Dues are a <b>compulsory</b> payment collected by the school on behalf of the proprietors, and agree to pay all Attendance Dues <b>before</b> commencement of each term, <b>or</b> set up an approved payment plan. <input type="checkbox"/>
<b>Appointments</b>	If the student needs to attend appointments such as dental or doctor, arrangements should be made after school where possible. A permission slip should be given to the student office Before being taken out of school. <input type="checkbox"/>
<b>Privacy Act</b>	<b>I/We</b> agree to the school collecting appropriate educational information on this student. <b>I/We</b> agree that all information relating to this student can be used for school purposes. These may include school publication like newsletters or school magazines. <input type="checkbox"/>
<b>Education Outside the Classroom</b>	<b>I/We</b> give permission for this student to participate in all LOW RISK EOTC activities run by ASDAH for every year that <b>he/she</b> attends ASDA school. Detailed information will be sent home for all higher risk activities. <input type="checkbox"/>
<b>Computer Policy</b>	I have read the <i>Cyber Safety Acceptable Use Policy</i> (in pack) and explained it to my child, and <b>we</b> agree to abide by it. <input type="checkbox"/>

<b>Parent Support</b>	<p>To the best of my knowledge, the information I have provided in this application is true and accurate.</p> <p><b>I agree</b> to work closely with the school to ensure my son/daughter receives the highest education possible and to comply with the terms and condition of this enrolment.</p> <p><b>I agree</b> to support the vision, goals, programmes and activities of the school.</p>
<p><b><i>I have read the ASDAH Declaration Statements and agree to abide by the conditions of attendance.</i></b></p> <p><b>PARENT SIGNATURE</b> _____</p>	

<b>Student's Personal Statement</b>	<p>To the best of my knowledge, the information I have provided in this application is true and accurate.</p> <p><b>I agree</b> to work closely with the school and teachers to ensure I gain the best education possible with my God given talents.</p> <p><b>I agree</b> to represent the high standards of the school with my <b>uniform</b>, my <b>speech</b> and my <b>actions</b>.</p> <p><b>I agree</b> to show respect for the church and Christian values, staff, school property, peers and the environment.</p>
<p><b><i>I have read the ASDAH Declaration Statements and agree to abide by the conditions of attendance.</i></b></p> <p><b>STUDENT SIGNATURE</b> _____</p>	